

Request for Proposals FY2023 CHIP Application and Administrative Assistance

The Board of Commissioners of Pike County is requesting professional qualifications for consultant assistance preparing and submitting the PY2023 CHIP Application. Pike County anticipates applying for approximately \$400,000.00 to a Community Housing Impact and Preservation Program (CHIP) on June 21, 2023. The board wishes to contract with an experienced community development consultant for preparation of a CHIP application, preparing the Environmental Review Record (ERR) and administrative assistance to local staff administrating a Community Housing Impact and Preservation Program.

It is our understanding that CDBG recipients are to provide for open competition for professional services whereby, at a minimum, competitor's qualifications are evaluated, and once a firm or individual is tentatively selected, fair and reasonable compensations is negotiated. We are, therefore, inviting interested individuals and firms located within a reasonable distance to us to submit evidence of their professional qualifications, and related information.

All statements of qualifications and related information must be received on, or before, 4:00pm, May 12th, 2023, at the following address:

Pike County Community & Economic Development
116 S Market Street, Suite 103
Waverly, Ohio 45690

It is our intent to consider at least three firms and/or individuals based on their qualifications to have one or alternative consultants which could be asked to enter negotiations if negotiations with the preferred consultant are not satisfactory.

Should you have any questions regarding our request for proposals, please contact Marena Carter at 740.947.4104 ext. 7.